CITY OF RENO – CIVIL SERVICE COMMISSION

REGULAR MEETING AGENDA

Thursday – June 26, 2014 - 4:30 p.m. Reno City Hall 1 East First Street, 7th Floor Caucus Room Reno, Nevada

MEMBERS

Jeannie Atkinson, Chairperson Bertha Mullins, Vice Chairperson Tray Abney Darrin Georgeson John Hester Paul Lane Jenny Martinez Ric Bailey, Chief Examiner

<u>Posting</u>: This agenda is posted at Reno City Hall (1 East First Street); Reno Police Department (455 E. Second Street); Reno Corporation Yard (1640 E. Commercial Row); Washoe County Administrative Complex (1001 E. 9th Street, Bldg. A); Washoe County Library Downtown Reno (301 S. Center Street), and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno – www.reno.gov

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

<u>Public Comment</u>: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a Request to Speak form to the Chair of the Civil Service Commission. Public comment shall be presented to the Civil Service Commission as a body, and not to any member thereof.

<u>Accommodations</u>: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our offices at 334-2223, 24 hours prior to the date of the meeting.

ITEM:

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT This item is for either public comment on any action item or for general public comment and is limited to no more than **three** (3) **minutes** for each commentator.
- 3. APPROVAL OF AGENDA (For Possible Action)
- 4. LIAISON REPORT (Item for announcements and informational items only. No deliberation or action will be taken on this item)
- 5. MINUTES Approval of the May 22, 2014 regular meeting minutes. (For Possible Action)

6. CONSENT AGENDA

- A. Request to approve employee confirmations. (For Possible Action)
- B. Request to approve eligible lists for Office Assistant II, Parking Meter Technician, Payroll Technician and Public Safety Dispatcher. (For Possible Action)
- C. Request to approve eligible list extension for Fire Marshal. (For Possible Action)
- D. Request to approve minimum qualifications and probationary period for Senior Human Resources Analyst. (For Possible Action)

7. REGULAR AGENDA

- A. Determination of Jurisdiction of the Commission to hear the appeals of the Firefighters listed in 7.B. on the grounds that, "The layoff notice from the City is an illegal employment practice per Nevada Revised Statute 288.150, Section 3, Line B, "The right to reduce force or layoff any employee because of lack of work or lack of money..." and the Labor Agreement between the City of Reno and Reno Firefighters Local 731, Article 2." (For Possible Action)
- B. Possible presentation, discussion and action regarding the appeal by John Beck, Joshua Bell, Travis Bertrand, Jeremy Berzinski, James Biddle, Wesley Boatman, Michael Brewer, Marshall Brin, Richard Canaday, Matae Castillo, Walter Cordova, Jason Eastman, Benjamin England, Justin Galli, John Gerbatz, Nathan Goins, Trevor Hall, Jordan Harris, Tacy Kelly, Jacob Lightfoot, Matthew Lujectic, Kenneth McLellan, Leonard Munoz, Sean O'Brien, Tegg Orduno, Christopher Pearson, Shawn Price, James Schmidt, George Searcy, Sonny Snodgrass and Jesse Washington regarding layoff, per Rule XII Reduction in Staff, Section 8. Objection to and Appeal of Layoff (2), based upon an improper or illegal employment practice. (For Possible Action)
- C. Discussion and possible adoption of amendment to Civil Service Rule VII Certification of Eligibles, Appointments and Probation, Section 12 entitled "Probationary Period" and Section 13 entitled "Temporary and Provisional Appointments" to amend text relating to completion of probationary periods and Civil Service confirmation and to establish an effective date for certain matters relating to temporary appointments, and amendment to Civil Service Rule X Transfer, Section 3 entitled "Employment by City of Reno of Employees of Agencies, Organizations or Governmental Entities whose functions have been assumed by the City of Reno or whose functions have been assumed laterally by Agency, Organization or Government Entities" and addition of new Section 4 entitled "Conversion from Non-Civil Service Appointment Status to Civil Service Appointment Status within the City of Reno" to establish procedures for blanketing into Civil Service pursuant to Reno City Charter §9.120, and providing other matters properly relating thereto. (For Possible Action)
- D. Discussion and possible approval of request from the City of Reno for additional 90-day extension to September 30, 2014 of temporary appointment status for 12 existing temporary employees in the Parks, Recreation & Community Services Department. (For Possible Action)
- E. Update regarding the Charter Committee proposed changes to Reno City Charter Article IX, Article I and Article III and action by City Council and the Reno City Charter Committee and discussion thereon.

8. IDENTIFICATION OF FUTURE AGENDA ITEMS

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- 9. SET NEXT MEETING DATE (For Possible Action)
- 10. PUBLIC COMMENT This is for general public comment limited to items that do not appear on the agenda and is limited to no more than **three** (3) **minutes** for each commentator. Pursuant to NRS 241.020, no action may be taken upon a matter raised under this item until the matter has been specifically included on a future agenda.
- 11. ADJOURNMENT (For Possible Action)